



## **Youth 2000 Head of Mission and Partnerships**

### **Reports To:**

The Youth 2000 Head of Mission and Partnerships will report to the Youth 2000 National Director and will have regular day-to-day contact with the Youth 2000 staff and wider volunteer team.

### **Job Overview:**

We are looking for a gifted, mission-driven, proactive, dynamic, contagious, compelling and organised leader to join the expanding Youth 2000 staff team in order to extend the impact of the mission of Youth 2000 by leading both the 'in-person' and online mission of Youth 2000. The successful candidate will be the "face" of Youth 2000's mission and will provide inspiring leadership for the mission team, and will also be responsible for developing and maintaining partnerships with other ministries and organisations.

A vital part of the role will be recruiting, developing (including formation and training) inspiring, leading and managing teams of volunteers from the mission team to carry out the various aspects of the online and in person mission, for example, MC's, small group leaders, registration, av content, leadership training and social media communication and engagement.

As well as office-based, the Head of Mission role will involve travel and working onsite at different events and meetings across the country.

### **Responsibilities and Duties**

The key responsibilities and duties of the Youth 2000 Head of Mission are as follows:

- To be the lead contact for all staff and volunteers for all public facing related activities at both 'in-person' and online Youth 2000 events event preparation all the way through to the post-event review, ensuring all content related activities are managed appropriately and on a timely basis
- To inspire, support, lead and manage the wider volunteer team, including working in collaboration with the Head of Operations to schedule the volunteer roster at festivals and events, to provide training to volunteers on key job areas including: registration, café, sound desk, etc.
- To develop a sustainable, supportive, and dynamic culture among the mission team that enables them to pursue a life of mission and holiness and to thrive and grow in their relationship with Christ, in their prayer life, and in their vocation and career and to become more effective witnesses to their non-Christian friends, family and peers.
- To be the main point of contact for local regional retreat leaders, and to work with the Y2K staff team to deliver and implement successful festivals and retreats, ensuring in collaboration with the Head of Operations compliance with all regulatory and legal requirements and standards (including safeguarding, health & safety, security and hygiene legal requirements)



- To plan the content and to play an active role at each festival and retreat (which may include volunteer training, being a main speaker or acting as MC).
- To plan, implement, manage and track the mission and discipleship training process and to work with the National Director to increase the number of cohorts through regular post festival intakes.
- To actively network with mission partners and key stakeholders to extend the reach of Y2k's mission– this will include bishops, priests, religious, other church leaders, benefactors (and potential donors), and organisations both inside and outside the Catholic Church (for example, TheAscent, Joel's Bar, NET, Catholic Student Network, local Diocesan Youth Services, New Dawn, Divine Renovation and Alpha).
- To recruit, develop and manage teams of volunteers to assist the Head of Communications in creating digital content, enhancing Youth 2000's online engagement and collecting engaging content from our events.

#### **Christian commitment**

- A committed and practising Catholic Christian
- A commitment to pursue a life of mission and holiness, on-going personal Catholic formation and professional development

#### **Qualifications and experience (essential)**

- A good understanding of and empathy for the charism, work, vision & mission of Youth 2000
- A good knowledge and understanding of the Church's teachings, especially related to evangelisation and discipleship
- Experience of and high levels of competence in leading and inspiring young people in mission and formation in a similar context to Youth 2000.
- Experience of and high levels of competence in public speaking
- Ability to meet deadlines and problem solve under pressure
- IT literacy e.g. Churchsuite, Eventbrite, Mailchimp

#### **Qualifications and experience (desirable)**

- Experience of living and/or teaching in a mission context
- Knowledge/experience of digital content creation
- Knowledge/experience of social media platforms and specific communications for these platforms
- Full driving licence and ability to drive a van
- Event related qualifications e.g. Health & Safety Training, IOSH, First Aid, Safeguarding/Mental Health training, etc.



**Character, gifts and capabilities (desirable)**

- High-levels of faith, humility, teachability, integrity and resilience
- A passion for the vision, mission and ambition of Youth 2000 and its values and a love for young people
- A passion for communicating the vision, mission, ambition and values of Youth 2000 with the aim of expanding Youth 2000's mission and changing the lives of even more young people.
- An ability to coordinate content capable of equipping young people to grow as missionary disciples
- An ability to work with people from all walks of life, and to operate effectively in a support role
- Strong interpersonal skills in building and fostering relationships
- Digitally savvy and a quick learner of new software with an interest in research, analytics and data
- Good organisational skills, resourceful and self-motivated, with an ability to work under pressure, solve problems and to be a 'self starter'
- Ability to work independently and within a team environment
- Flexible and able to work weekends (festivals and events) as needed (with time off in lieu - TOIL)

**Full-time:** The role is 37.5 hours per week (with opportunity for flexible working) to include Youth 2000 events during evenings and at weekends (with TOIL).

**Location:** Flexible working. On-site in Leeds and home-working.

**Contract type:** 12 month contract      **Salary** c. £27,500 pa depending upon experience

**Occupational requirement:** Due to the nature of this role, the Youth 2000 Head of Mission and Partnerships must be a committed and practising Catholic Christian in good standing with his / her local priest and committed to on-going personal formation and development.

**Application process:** Please send a comprehensive personal statement demonstrating how you match the role criteria together with a CV and the names of two professional referees and one pastoral referee who may all be contacted **during** the interview process together with a signed automatic disqualification declaration form below to [jade@youth2000.org](mailto:jade@youth2000.org).

Please note that any appointment will be subject to satisfactory references and an enhanced DBS check and proof of the right to work in the UK. If you would like to discuss the role informally before applying please contact us by emailing the address above.

**Closing date:** ..... 13th February 2023  
**Interviews:** ..... 27th February - 10th March 2023  
**Start date:** ..... Flexible