

Prepared: WD/PW	Ref: Youth Minister
Approved: Fr Peter Williams	Date: Rev A: 04 April 2022

## JOB PROFILE

### Youth Minister

(to be read in conjunction with the Forerunner Commitment attached)

## ROLE SUMMARY

*Reports to:* Chaplaincy Co-ordinator

**Empowered by a shared life of prayer, Youth Ministers seek to embrace both a charismatic and contemplative lifestyle, in order to prepare a way for encounter with Jesus Christ and establish a culture of discipleship at Worth school.**

The principal duties and responsibilities of a Youth Minister is to support the religious and faith mission of the school. In this, the team of Youth Ministers are expected to nurture the evangelisation and engagement of the pupils and staff within their direct remit by developing a culture of discipleship. They will embody Benedictine values in living out their role and will be a role model for staff and pupils.

## KEY RESPONSIBILITIES

### Pre- Evangelisation

- Chaplaining your designated house through house prayers and a pastoral presence.
- Delivering the weekly Oasis programme for years 7-9 with the Forerunner team.
- Innovating and assisting with the Relationships and Sex Education programme with the Forerunner team.

### Discipleship

- Contributing to and supporting the weekly whole school Liturgy.
- Delivering year 10 Confirmation sessions with the Forerunner team and chaplains.
- Delivering and developing the annual mission week with the Forerunner team.
- Developing and delivering the overnight retreat programme with the Chaplaincy team; including accompanying the students on up to three weekend retreats a year.

- Contributing to and supporting the 8PM Sunday Youth Mass four times a term.
- Developing and delivering the weekly discipleship group with the Forerunner team.

### **Raising up student leaders**

- Empowering students to facilitate outreach activities alongside the Forerunner team.
- Facilitating the weekly Student Liturgy Committee with the Forerunner team.
- Accompanying the year 12 CAFOD leadership programme.
- Mentoring student leaders on a fortnightly basis.

### **Other**

- Attend staff meetings, assemblies, whole school church services, staff training and Speech Day.
- Uphold all school rules as well as the codes of conduct as laid down in the Staff Handbook

### General

Adhere to and ensure compliance with the school's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risk(s) to the safety or welfare of children in the school, these concerns must be reported to the school's Designated Safeguarding Lead or the Head Master.

Comply with both Worth School and Worth Abbey and departmental Health and Safety policies, procedures and risk assessments.

Ensure the provision of a safe and secure working environment, in keeping with legal requirements.

Actively contribute to the continuous improvement process and the ongoing development of a quality culture, for example, changing behaviour and identifying and implementing improvements to processes and activities, and encourage others to do the same.

Conduct from time to time, any other duties as may be required but within the scope of this job profile.

## Qualifications/Experience

<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• Christian with sympathetic view towards the Catholic Faith and teachings of the Roman Catholic Church.</li> <li>• Experience working in youth ministry</li> </ul>	<ul style="list-style-type: none"> <li>• Formal qualification in either theology or youth work/ministry</li> <li>• Experience of working in a secondary school environment</li> <li>• Experience of running Alpha</li> <li>• Experience of delivering Catholic RSE</li> <li>• Proficient in the use of Microsoft Office</li> </ul>

## COMPETENCIES

**Quality** – To exemplify highest professional standards at all times

**Creativity** – To provide creative and practical solutions to meet students’ needs.

**Communication** – To listen actively and communicate ideas and information in a clear, concise and open manner

**Team working** – To co-operate proactively and interact positively with colleagues and pupils

**Adaptability** – To deal with difficult situations calmly and effectively, and adapt to changing priorities

**Planning** – To innovate, plan and organise using a proactive approach and commitment to see projects through to completion within deadlines

This job description may be altered to meet changing service needs, and will be reviewed in consultation with the post holder.

*This job description is indicative of the nature and level of responsibilities associated with this post. It is not intended to be exhaustive, other tasks and responsibilities may be allocated as necessary from time to time.*